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 UNITED STATES GOVERNMENT

Memorandum

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TO : Director of Training

DATE: 14 November 1963

FROM : Chief, Intelligence School

SUBJECT: Weekly Activities Report No. 40
 7 - 13 November 1963

1. On the morning of 12 November Chief IS gave a brief introductory talk to the 75 students in the Introduction to Intelligence Course. Early in the afternoon Chief IS returned to the class and gave the lecture on "The History of U.S. Intelligence."

2. Later on the afternoon of 12 November Chief IS attended a meeting in the office of the Director of Personnel to discuss possible subjects for a series of management training films. The meeting was arranged by [REDACTED] who has been requested by the Executive Director of plan such a series of films. [REDACTED] Emmett Echols, and [REDACTED] were present at the meeting. The function of Chief IS in the discussion was to judge the applicability of the proposed subjects to training needs in management courses and in orientation courses. The discussion reached no firm conclusion, but it produced a great many excellent ideas that are adaptable to training films.

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3. On the morning of 13 November Chief IS lectured to the students of the Intelligence Research Techniques Course being given for Scientific Intelligence Officers. The subject of the lecture was "Intelligence Briefing Techniques." Later in the morning Chief IS critiqued the impromptu briefing giving by the members of the class.

4. On the afternoon of 13 November Chief IS audited the Current Intelligence Briefings giving by the JOT's in the Intelligence Production Course. At the conclusion of the briefings on 14 November, Chief IS will give a general critique of them.

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